

This book will help you understand the essentials of the English language and write with greater confidence

Written in an easy-to-read style, this book takes you through the basics of English grammar. It shows you how to improve your writing and speaking by choosing the right words and the right sentence structure.

- Learn about sentence construction
- Avoid common mistakes, e.g. in the use of apostrophes
- Make sense of punctuation
- Discover how to write dialogue
- Improve your writing style

Written in a simple style, this book is for anyone of any age who wishes to improve the standard of his or her English.

'I realised for the first time that grammar is actually fascinating. It's given the facts in plain English. It's a fascinating and readable book.' Alison Chisholm, *BBC Radio*



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