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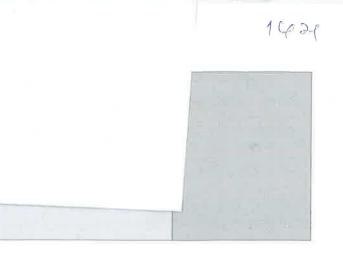
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19

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Contents

Preface to the Fourth Edition Preface to the First Edition

CHAPTER 1 STATISTICS: AN OVERVIEW

- Reasons for Learning Statistics 1 1.1 Growth and Development of Statistics 2 1.2 1.3 Statistical Thinking and Analysis 2 Statistics Defined 3 1.4 Types of Statistical Methods 4 1.5Importance and Scope of Statistics 5 1.6 1.6.1 Statistics and State 5 Statistics in Economics 5 1.6.21.6.3 Statistics in Business Management 6 Statistics in Physical Sciences 6 1.6.4 Statistics in Social Sciences 6 1.6.51.6.6 Statistics in Medical Sciences 7 1.6.7 Statistics and Computers 7
- Limitations of Statistics 7 1.7
 - 1.7.1 Statistics Does Not Study Qualitative Phenomena 7
 - 1.7.2 Statistics Does Not Study Individuals 7
 - 1.7.3 Statistics Can Be Misused 7
- 1.8 How to Lie with Statistics? 8
- Conceptual Questions 1A 8
- Need for Data 9 1.9
- 1.9.1 Types of Data 9
- 1.10 Principles of Measurement 10
- 1.11 Sources of Data 12
 - 1.11.1 Primary Data Sources 13
 - 1.11.2 Secondary Data Sources 19

Conceptual Questions 1B 21

Chapter Concepts Quiz 22

CHAPTER 2 DATA CLASSIFICATION, TABULATION AND PRESENTATION

- 2.1 Introduction 23
- Classification of Data 23
- 2.2.1 Requisites of Ideal Classification 24 2.2.2 Basis of Classification 24
- Organizing Data Using Data Array 25 2.3
 - 2.3.1 Frequency Distribution 26
 - 2.3.2 Methods of Data Classification 29
 - 2.3.3 Bivariate Frequency Distribution 33
 - 2.3.4 Types of Frequency Distributions 35

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Cuttack	Ph: 2332580, 2332581, cuttack@schandpublishing.com
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Guwahati	Ph: 2738811, 2735640, guwahati@schandpublishing.com
Hyderabad	Ph: 27550194, 27550195, hyderabad@schandpublishing.com
Jalpur	Ph: 2219175, 2219176, Jaipur@schandpublishing.com
Jalandhar	Ph: 2401630, 5000630, jalandhar@schandpublishing.com
Kochi	Ph: 2378740, 2378207-08, cochin@schandpublishing.com
Kolkata	Ph: 22367459, 22373914, kolkata@schandpublishIng.com
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Mumbal	Ph: 22690881, 22610885, mumbai@schandpublishing.com
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2.2

X7) xvii

1-22

Conceptual Questions 2A 37 Self-practice Problems 2A 37 Hints and Answers 38 Tabulation of Data 39 2.4 2.4.1 Meaning and Definition 39 2.4.2 Objectives of Tabulation 39 2.4.3 Parts of a Table 40 2.4.4 Types of Tables 41 2.4.5 General and Summary Tables 42 Conceptual Questions 2B 46 Self-practice Problems 2B | 46 Hints and Answers 47 Graphical Presentation of Data 49 2.52.5.1 Functions of a Graph 49 2.5.2 Advantages and Limitations of Diagrams (Graphs) 49 2.5.3 General Rules for Drawing Diagrams 50 2.6 Types of Diagrams 50 2.6.1 One-dimensional Diagrams 51 2.6.2 Two-dimensional Diagrams 62 2.6.3 Three-dimensional Diagrams 65 2.6.4 Pictograms or Ideographs 65 2.6.5 Cartograms or Statistical Maps 66 2.7 Exploratory Data Analysis 66 2.7.1 Stem-and-Leaf Displays 66 Conceptual Questins 2C 68 Self-practice Problems 2C 68 Hints and Answers 70 Formulae Used 70 Chapter Concepts Quiz 71 Review Self-practice Problems 72 Case Studies 74

CHAPTER 3 MEASURES OF CENTRAL TENDENCY

3.1 Introduction 76

- 3.2 Objectives of Averaging 77
- 3.3 Requisites of a Measure of Central Tendency 77
- Measures of Central Tendency 77 3.4
- 3.5Mathematical Averages 78
 - 3.5.1 Arithmetic Mean of Ungrouped Data 78
 - 3.5.2 Arithmetic Mean of Grouped Data 81
 - 3.5.3 Some Special Types of Problems and Their Solutions 84

76-125

3.5.4 Weighted Arithmetic Mean 90

3.5.5 Advantages and Disadvantages of Arithmetic Mean 92 Conceptual Questions 3A 93

Self-practice Problems 3A 93

Hints and Answers 95

3.6

- Geometric Mean 95
- 3.6.1 Combined Geometric Mean 97
- 3.6.2 Weighted Geometric Mean 97
- 3.6.3 Advantages, Disadvantages and Applications of G.M. 98
- Conceptual Questions 3B 99 Self-practice Problems 3B 99
- Hints and Answers 100
- 3.7 Harmonic Mean 101

3.7.1 Advantages, Disadvantages and Applications of H.M. 101 Relationship Among A.M., G.M. and H.M. 102 3.8 Self-practice Problems 3C 102

Hints and Answers 102

Averages of Position 102 3.9

3.9.1 Median 103 3.9.2 Advantages and Disadvantages of Median 105 3.10 Partition Values - Quartiles, Deciles and Percentiles 105 3.10.1 Graphical Method for Calculating Partition Values 106 Conceptual Questions 3C 110 Self-practice Problems 3D 110 Hints and Answers 111 3.11 Mode 111 3.11.1 Graphical Method for Calculating Mode Value 114 3.11.2 Advantages and Disadvantages of Mode Value 114 3.12 Relationship Between Mean, Median and Mode 114 3.13 Comparison Between Measures of Central Tendency 115 Conceptual Questions 3D 116 Self-practice Problems 3E 116 Hints and Answers 118 Formulae Used 118 Chapter Concepts Quiz 119 Review Self-practice Problems 120 Hints and Answers 122 Case Studies 124

CHAPTER 4 MEASURES OF DISPERSION

4.1 Introduction 126 4.2 Significance of Measuring Dispersion 127 4.2.1 Requisites for a Good Measure of Variation 128 Classification of Measures of Dispersion 128 4.3 Distance Measures 129 4.4 4.4.1 Range 129 4.4.2 Interquartile Range or Deviation 130 Conceptual Questions 4A 133 Self-practice Problems 4A 133 Hints and Answers 134 Average Deviation Measures 135 4.54.5.1 Mean Absolute Deviation 135 4.5.2 Variance and Standard Deviation 138 4.5.3 Mathematical Properties of Standard Deviation 142 4.5.4 Chebyshev's Theorem 143 4.5.5 Coefficient of Variation 149 Conceptual Questions 4B 151 Self-practice Problems 4B 152 Hints and Answers 154 Formulae Used 155 Chapter Concepts Quiz 155 Review Self-practice Problems 157 Hints and Answers 159 Case Studies 162

CHAPTER 5 SKEWNESS, MOMENTS AND KURTOSIS

5.1Introduction 163 5.2Measures of Skewness 164 5.2.1 Relative Measures of Skewness 164 Conceptual Questions 5A 170 Self-practice Problems 5A 171 Hints and Answers 172 5.3Moments 173 5.3.1 Moments About Mean 174 5.3.2 Moments About Arbitrary Point 174

126-162

CONTENTS

V

l vi

CONTENTS

5.3.3 Moments About Zero (Origin) 174 5.3.4 Relationship Between Central Moments	s and
5.5.4 Relationship Between Central Moments	s and
Momente Al	s anu
Moments About an Assumed Mean	175
5.5.5 Moments in Standard Units 175	
5.5.0 Sheppard's Corrections for Moments	176
111110313 178	
5.4.1 Measures of Kurtosis 178	
Conceptual Questions 5B 181	
Self-practice Problems 5B 181	
Hints and Answers 182	
Formulae Used 182	
Review Self-practice Problems 183	
Hints and Answers 184	
CHAPTER 6 FUNDAMENTALS OF PROBABILITY	
6.1 Introduction 186	
Inforduction 180	
somethis of Frobability 186	
Experiment 180	
6.2.2 Sample Space 187 6.2.3 Types of Event 188	
6.3 Definition of P 1 Little	
6.3.1 Classical Approach 189	
6.3.2 Relative Frequency Approach 190	
6.3.3 Subjective Approach 190	
6.3.4 Fundamental Rules of Probability 190	
Glossary of Probability Terms 101	
6.4 Counting Rules for Determining the Number of 6.4.1 Multistep Experiments	0.1
	Outcomes 191
0.4.2 Combinations 191	
6.4.3 Permutations 192	
Conceptual Questions 6A 193	
Self-practice Problems 6A 194	
Hints and Answers 194	
6.5 Rules of Probability and Algebra of Events 195	
0.5.1 Rules of Addition 195	
6.5.2 Rules of Multiplication 199	
Self-practice Problems 6B 208	
Hints and Answers 209	
6.6 Bayes' Theorem 212	
Self-practice Problems 6C 214	
Hints and Answers 214	
Formulae Used 215	
Chapter Concepts Quiz 216	
Review Self-practice Problems 917	
Hints and Answers 219	
Case Studies 222	
CHAPTER 7 PROBABILITY DISTRIBUTIONS	
	223

Introduction 223 7.1 7.2

Probability Distribution Functions 224 7.3

Cumulative Probability Distribution Function 225 7.4

- Expected Value and Variance of a Random Variable 227 7.4.1 Expected Value 227 7.4.2 Variance and Standard Deviation 227
- '7.4.3 Properties of Expected Value and Variance 227 Conceptual Questions 7A 231 Self-practice Problems 7A 231

Hints and Answers 232 7.5 Discrete Probability Distributions 232 7.5.1 Binomial Probability Distribution 232 Conceptual Questions 7B 238 Self-practice Problems 7B 238 Hints and Answers 239 7.5.2 Poisson Probability Distribution 239 7.5.3 Negative Binomial Probability Distribution 245 7.5.4 Multinomial Probability Distribution 246 7.5.5 Hyper-geometric Probability Distribution 247 Conceptual Questions 7C 248 Self-practice Problems 7C 248 Hints and Answers 249 7.6 Continuous Probability Distributions 250 7.6.1 Normal Probability Distribution Function 250 7.6.2 Approximation of Binomial and Poisson Distributions to Normal Distribution 253 7.6.3 Uniform (Rectangular) Distribution 260 7.6.4 Exponential Probability Distribution 260 7.6.5 Gamma (Erlang) Distribution 260 7.6.6 Beta Distribution 261 Conceptual Questions 7D 261 Self-practice Problems 7D 262 Hints and Answers 263 Formulae Used 264 Chapter Concepts Quiz 264 Review Self-practice Problems 266 Hints and Answers 267 **CHAPTER 8** SAMPLING AND SAMPLING DISTRIBUTIONS 269-296 8.1 Introduction 269 Reasons of Sample Survey 269 8.2 Types of Bias During Sample Survey 270 8.3 8.3.1 Sampling and Non-sampling Errors 270 8.3.2 Measurement of Sampling Error 271 Population Parameters and Sample Statistics 271 8.4 Principles of Sampling 271 8.5 8.5.1 Principle of Statistical Regularity 271 8.5.2 Principle of Inertia of Large Numbers 272 Sampling Methods 272 8.6 8.6.1 Probabilistic Sampling Methods 272 8.6.2 Non-random Sampling Methods 274 8.6.3 Choice of Sampling Methods 275 Sampling Distributions 275 8.7 8.7.1 Standard Error of Statistic 276 8.7.2 Difference Between Population, Sample and Sampling Distributions 276 Conceptual Questions 8A 278 Sampling Distribution of Sample Mean 278 8.8 8.8.1 Sampling Distribution of Mean When Population Has Non-normal Distribution 278

- 8.8.2 Sampling Distribution of Mean When Population Has Normal Distribution 279
- 8.8.3 Sampling Distribution of Difference Between
- Two Sample Means 286
- Self-practice Problems 8A 288
- Hints and Answers 288
- Sampling Distribution of Sample Proportion 289 8.9 8.9.1 Sampling Distribution of the Difference of Two Proportions 290

223-268

186-222

vii

Self-practice Problems 8B 292 Hints and Answers 292 Formulae Used 293 Chapter Concepts Quiz 293 Review Self-practice Problems 295 Hints and Answers 295

CHAPTER 9 ESTIMATION AND CONFIDENCE INTERVALS

297-318

319-379

- 9.1 Introduction 297 9.2 Point Estimation 298
 - 9.2.1 Properties of a Point Estimator 298
 - 9.2.2 Drawback of Point Estimates 300
- Confidence Interval Estimation 300 9.3 9.4
- Interval Estimation of Population Mean (Σ Known) 301

9.4.1 Interval Estimation for Difference of Two Means 303 Interval Estimation of Population Mean (o Unknown) 303 9.5Self-practice Problems 9A 305

Hints and Answers 306

9.6 Interval Estimation for Population Proportion 306 Self-practice Problems 9B 307

Hints and Answers 308

- 9.7 Estimating Sample Size 308

 - 9.7.1 Sample Size for Estimating Population Mean 309
 - 9.7.2 Sample Size for Estimating Population Proportion 311 9.7.3 Sample Size Determination for Finite Population 311

Conceptual Questions 9A 312

Self-practice Problems 9C 313

Hints and Answers 313

Formulae Used 313

Chapter Concepts Quiz 314 Review Self-practice Problems 315

Hints and Answers 317

CHAPTER 10 HYPOTHESIS TESTING

- 10.1 Introduction 319 10.2
 - Hypothesis and Hypothesis Testing 319
- 10.2.1 Formats of Hypothesis 320 10.3
- Rationale for Hypothesis Testing 320 10.4
- General Procedure for Hypothesis Testing 321 10.5
- Direction of the Hypothesis Test 323 10.6
- Errors in Hypothesis Testing 324 10.6.1 Power of a Statistical Test 325
- Conceptual Questions 10A 327
- 10.7
 - Hypothesis Testing for Population Parameters with Large Samples 328 10.7.1 Hypothesis Testing for Single Population Mean 328 10.7.2 Relationship Between Interval Estimation and
 - - Hypothesis Testing 329
 - 10.7.3 p-value Approach to Test Hypothesis of Single Population Mean 332

 - 10.7.4 Hypothesis Testing for Difference Between Two Population Means 335
- Self-practice Problems 10A 339

Hints and Answers 340

- 10.8 Hypothesis Testing for Single Population Proportion 341 10.8.1 Hypothesis Testing for Difference Between
- Two Population Proportions 342
- 10.9 Hypothesis Testing for a Binomial Proportion 344
- Self-practice Problems 10B 346

Hints and Answers 346 10.10 Hypothesis Testing for Population Mean with Small Samples 348 10.10.1 Properties of Student's t-Distribution 348 10.10.2 Hypothesis Testing for Single Population Mean 349 Hypothesis Testing for Difference of Two Population Means 10.10.3(Independent Samples) 353 10.10.4 Hypothesis Testing for Difference of Two Population Means (Dependent Samples) 359 Self-practice Problems 10C 363 Hints and Answers 364 10.11 Hypothesis Testing Based on F-Distribution 366 10.11.1 Properties of F-Distribution 366 10.11.2 Comparing Two Population Variances 367 Self-practice Problems 10D 369 Hints and Answers 370 Formulae Used 371 Chapter Concepts Quiz 372 Review Self-practice Problems 373 Hints and Answers 376

CHAPTER 11 CHI-SQUARE AND OTHER NON-PARAMETRIC TESTS

11.1 Introduction 380

- 11.2 Advantages and Limitations of Non-parametric Methods 381
- 11.3 Chi-Square Distribution 381 11.3.1 Properties of X² Distribution 382
- 11.3.2 Conditions for the Applications of X² Test 382 11.4 Chi-Square Test-statistic 383
- 11.4.1 Grouping of Small Frequencies 383 11.5 Applications of χ^2 Test 384

11.5.1 Contingency Table Analysis: Chi-Square Test of Independence 384 Self-practice Problems 11A 390

Hints and Answers 391

- 11.5.2 Chi-Square Test for Goodness-of-fit 392
- 11.5.3 Yate's Correction for Continuity 395
- Self-practice Problems 11B 398 Hints and Answers 398

11.5.4 X² Test for Population Variance 399

11.5.5 Coefficient of Contingency 401

11.5.6 Chi-Square Test of Homogeneity 403

- Conceptual Questions 11A 404
- 11.6 Sign Test for Paired Data 404
- Runs Test for Randomness 408 11.7
- Mann-Whitney U-Test 410 11.8

11.9 Wilcoxon Matched Pairs Test 414

- 11.10 Kruskal–Wallis Test 416
- Self-practice Problems 11C 418
- Hints and Answers 420 Formulae Used 420
- Chapter Concepts Quiz 421 Review Self-practice Problems 422
- Hints and Answers 424

CHAPTER 12 ANALYSIS OF VARIANCE

- 12.1 Introduction 427
- Analysis of Variance Approach 428 12.2
- 12.3 Testing Equality of Population Means:
 - One-way Classification 429

380-426



CONTENTS

X

12.3.1 Steps for Testing Null Hypothesis 430 12.4 Inferences About Population Means 437 Self-practice Problems 12A 438 Hints and Answers 439 12.5 Testing Equality of Population Means: Two-way Classification 440 Conceptual Questions 12A 444 Self-practice Problems 12B 444 Hints and Answers 445 Formulae Used 447 Chapter Concepts Quiz 448 Review Self-practice Problems 449 Hints and Answers 450 Case Studies 451

CHAPTER 13 CORRELATION ANALYSIS

13.1 Introduction 452

13.2 Significance of Measuring Correlation 453

13.3 Correlation and Causation 453

13.4 Types of Correlations 454

13.4.1 Positive and Negative Correlations 454

13.4.2 Linear and Non-linear Correlations 454

13.4.3 Simple, Partial and Multiple Correlations 455

13.5Methods of Correlation Analysis 455

13.5.1 Scatter Diagram Method 456

13.5.2 Karl Pearson's Correlation Coefficient 458

13.5.3 Probable Error and Standard Error of

- Coefficient of Correlation 459
- 13.5.4 Coefficient of Determination 460

Self-practice Problems 13A 465

Hints and Answers 466

13.5.5 Spearman's Rank Correlation Coefficient 466

13.5.6 Method of Least Squares 473

13.5.7 Auto Correlation Coefficient 473

Self-practice Problems 13B 475

Hints and Answers 476

13.6 Hypothesis Testing for Correlation Coefficient 476

13.6.1 Hypothesis Testing About Population Correlation Coefficient (Small Sample) 476

- 13.6.2 Hypothesis Testing About Population Correlation Coefficient (Large Sample) 478
- 13.6.3 Hypothesis Testing About the Difference Between Two Independent Correlation Coefficients 478
- Conceptual Questions 13A 480

Self-practice Problems 13C 481

Hints and Answers 481

Formulae Used 482

Chapter Concepts Quiz 482

Review Self-practice Problems 484

Hints and Answers 485

CHAPTER 14 REGRESSION ANALYSIS

14.1 Introduction 486

14.2 Advantages of Regression Analysis 487

14.3.1 Simple and Multiple Regression Models 487 14.3.2 Linear and Non-linear Regression Models 488 Estimation: The Method of Least Squares 489 14.4Assumptions for a Simple Linear Regression Model 489 14.5Parameters of Simple Linear Regression Model 490 14.6 14.6.1 Regression Coefficients 491 Methods to Determine Regression Coefficients 492 14.714.7.1 Least Squares Normal Equations 492 14.7.2 Deviations Method 494 14.7.3 Regression Coefficients for Grouped Sample Data 503 Self-practice Problems 14A 505 Hints and Answers 506 14.8 Standard Error of Estimate and Prediction Intervals 508 14.8.1 Coefficient of Determination: Partitioning of Total Variation 511 Conceptual Questions 14A 513 Formulae Used 514 Chapter Concepts Quiz 514 Review Self-practice Problems 516 Hints and Answers 517

14.3 Types of Regression Models 487

CHAPTER 15 REGRESSION ANALYSIS

- 15.1 Introduction 520
- Assumptions in a Multiple Linear Regression 521 15.2
- 15.3 Estimating Parameters of A Multiple Regression Model 522
- 15.3.1 Estimation: The Method of Least Squares 522
- 15.3.2 Partial Regression Coefficients 523. 15.3.3 Relationship Between Partial Regression Coefficient and
- Correlation Coefficient 524

Self-practice Problems 15A 527

Hints and Answers 528

15.4 Standard Error of Estimate for a Multiple Regression. 529 15.4.1 Significance Test of Regression Model 529

- Coefficient of Multiple Determinations 531 15.5
- 15.6 Multiple Correlation Analysis 532
- 15.7 Partial Correlation Analysis 532 15.7.1 Relationship Between Multiple and Partial Correlation

Coefficients 534

- Conceptual Questions 15A 540
- Self-practice Problems 15B 541
- Hints and Answers 541
- Formulae Used 543

Chapter Concepts Quiz 543 Review Self-practice Problems 544

Hints and Answers 545

CHAPTER 16 FORECASTING AND TIME-SERIES ANALYSIS

- 16.1 Introduction 546
- 16.2 Types of Forecasts 547
- 16.3 Timing of Forecasts 547
- 16.4Forecasting Methods 548 16.4.1 Quantitative Forecasting Methods 548
 - 16.4.2 Qualitative Forecasting Methods 548

452-485

486-519

Case Studies 519

PARTIAL CORRELATION, MULTIPLE CORRELATION AND

CONTENTS	xi
----------	----

520-545

Xİİ CONTENTS

> 16.5 Steps of Forecasting 549 16.6 Time-series Analysis 550 16.6.1 Objectives of Time-series Analysis 550 16.6.2 Time-series Patterns 550 16.6.3 Components of a Time-series 550 16.7 Time-series Decomposition Models 551 16.7.1 Multiplicative Model 551 16.7.2 Additive Model 552 Conceptual Questions 16A 552 16.8 Quantitative Forecasting Methods 552 16.8.1 Freehand Method 553 16.8.2 Smoothing Methods 553 16.8.3 Exponential Smoothing Method 559 Self-practice Problems 16A 562 Hints and Answers 563 16.9 Trend Projection Methods 565 16.9.1 Linear Trend Projection Method 565 16.9.2 Quadratic Trend Projection Method 567 16.9.3 Exponential Trend Projection Method 569 16.9.4 Changing the Origin and the Scale of Trend Line 570 Self-practice Problems 16B 571 Hints and Answers 572 16.10 Measurement of Seasonal Effects 573 16.10.1 Seasonal Index 573 16.10.2 Method of Simple Averages 574 16.10.3 Ratio-to-Trend Method 577 16.10.4 Ratio-to-Moving Average Method 578 16.10.5 Link Relative Method 581 16.11 Measurement of Cyclical Variations-Residual Method 584 16.12 Measurement of Irregular Variations 585 Conceptual Questions 16B 585 Self-practice Problems 16C 586 Hints and Answers 587 Formulae Used 588 Chapter Concepts Quiz 588 Review Self-practice Problems 590 Hints and Answers 591

CHAPTER 17 INDEX NUMBERS

17.1	Introd	uction	594
------	--------	--------	-----

17.2 Index Number Defined 595

- 17.3 Types of Price Index Numbers 596
- 17.4 Characteristics and Uses of Index Numbers 597 17.4.1 Characteristics of Index Numbers 597 17.4.2 Uses of Index Numbers 597

594-642

Conceptual Questions 17A 598

17.5 Methods for Construction of Price Indexes 598

- 17.6 Unweighted Price Indexes 599
 - 17.6.1 Unweighted Price Index 599 17.6.2 Aggregate Price Index 599
- 17.6.3 Average Price Relative Index 601

Self-practice Problems 17A 602 Hints and Answers 603

17.7 Weighted Price Indexes 605 17.7.1 Weighted Aggregate Price Index 605 17.7.2 Weighted Average of Price Relative Index 610 Quantity or Volume Indexes 612 17.817.9 Value Indexes 614 Self-practice Problems 17B 615 Hints and Answers 616 17.10 Tests of Adequacy of Indexes 617 17.10.1 Time Reversal Test 617 17.10.2 Factor Reversal Test 618 17.10.3 Circular Test 618 17.11 Chain Indexes 620 17.12 Applications of Index Numbers 623 17.12.1 Changing the Base of an Index 623 17.12.2 Combining Overlapping Indexes 624 17.12.3 Correction (Adjustment) in Value of an Item 626 Self-practice Problems 17C 628 Hints and Answers 629 17.13 Consumer Price Indexes 632 17.13.1 Importance of Consumer Price Index (CPI) 632 17.13.2 Construction of Consumer Price Index 632 17.14 Problems of Index Number Construction 635 Conceptual Questions 17B 636 Formulae Used 637 Chapter Concepts Quiz 638 Review Self-practice Problems 639 Hints and Answers 640 **CHAPTER 18 STATISTICAL QUALITY CONTROL** 18.1 Introduction 643 Quality and Quality Control 644 18.2 18.2.1 Quality Control 644 18.3 Costs of Quality Control 645 Statistical Quality Control 646 18.4 18.4.1 Definitions of Statistical Quality Control 646 Techniques of Statistical Quality Control 646 18.5 18.5.1 100 per cent Inspection 647 18.5.2 Statistical Quality Control 647 18.6 In-process Quality Control Techniques 648 18.6.1 Control Charts 648 18.6.2 Setting Up the Control Limits 649 18.7 Control Charts for Variables 650 18.7.1 Mean or \bar{x} -Chart 650 18.7.2 R-Chart: A Control Chart for Dispersion 653 18.7.3 Choice and Interpretation of \bar{x} -and R-Charts 654 Conceptual Questions 18A 656 Self-practice Problems 18A 657 Hints and Answers 657 18.8 Control Charts for Attributes 658 18.8.1 C-Chart: Control Chart for Defects Per Unit 658

- 18.8.2 p-Chart: Control Chart for Proportion of Defectives 659
- 18.8.3 np-Chart: Control Chart for Total Number of Defectives 661
- Self-practice Problems 18B 661
- Hints and Answers 662

CONTENTS XIII	Ĺ
	1

xiv CONTENTS

- 18.9 Sampling Plan for Attributes and Variables 663 18.9.1 Acceptance Sampling 663 18.10 Acceptance Sampling Plan 664
- 18.10.1 Types of Acceptance Sampling Plans 664
- 18.11 Determining Error and OC Curve 667 18.11.1 Producer and Consumer Risk 668
 - 18.11.2 Effect of Change in Sample Size *n* and Acceptance Number c 670

18.11.3 Average Outgoing Quality (AOQ) 671 18.12 Approach and Benefits of Statistical Quality Control 672 Conceptual Questions 18B 672 Formulae Used 673 Chapter Concepts Quiz 673

- Review Self-practice Problems 674
- Hints and Answers 675
- Case Studies 676

CHAPTER 19 DECISION THEORY AND DECISION TREES (AVAILABLE ON WEB)

19.1 Introduction 677

19.2 Steps of Decision-making Process 678

19.3 Types of Decision-making Environments 679

19.4 Decision-making Under Uncertainty 679

- 19.4.1 Optimism (Maximax or Minimin) Criterion 680 19.4.2 Pessimism (Maximin or Minimax) Criterion 680
- 19.4.3 Equal Probabilities (Laplace) Criterion 680
- 19.4.4 Coefficient of Optimism (Hurwicz) Criterion 681 19.4.5 Regret (Savage) Criterion 681

Conceptual Questions 19A 684

Self-practice Problems 19A 684

Hints and Answers 685

19.5 Decision-making Under Risk 685

- 19.5.1 Expected Monetary Value (EMV) 685
- 19.5.2 Expected Opportunity Loss (EOL) 689

19.5.3 Expected Value of Perfect Information (EVPI) 690 19.6 Posterior Probabilities and Bayesian Analysis 700 Conceptual Questions 19B 702

Self-practice Problems 19B 702

Hints and Answers 705

19.7 Decision Tree Analysis 706

Self-practice Problems 19C 714

Hints and Answers 716

Chapter Concepts Quiz 717

Case Studies 718

APPENDICES 720-732 INDEX 733-737

Preface to the Fourth Edition

It gives me immense pleasure and satisfaction to present the fourth edition of Business Statistics to teachers and students. This edition continues to provide readers an understanding of problem-solving methods and analysis. I hope this easy-to-understand approach would enable readers to develop the required skills and apply statistical techniques to all kinds of decision-making problems.

The text has been revised in accordance with the objective of enhancing and strengthening the conceptual as well as practical knowledge of readers about various techniques of business statistics. A large number of new business-oriented solved problems as well as practice problems have been added, thus creating a bank of problems that give a better representation of the various business statistics techniques.

This edition has a complete new look and feel. The following are some of the key changes:

- · The text has been reorganized and rewritten to make explanations more cogent through relevant and interesting examples. This will provide a more meaningful, easier and effective learning experience
- Each chapter contains Learning Objectives to guide students and help them focus their attention on understanding a specific topic
- Most of the chapters contain Management Cases, which help students understand various business situations and suggest solutions to managerial issues that are raised while using specific techniques of business statistics
- Each chapter contains Concept Quizes to help students reinforce their understanding • of the principles and applications of business statistics techniques
- Explanations are well illustrated with numerous interesting and varied businessoriented examples
- Conceptual Questions and Self-practice Problems with Hints and Answers are given in each chapter to enable students to learn at their own pace
- Complete conformity to the latest trends of questions appearing in universities and professional examinations has been maintained
- Updated questions of various Indian universities with their references have been added

The book is intended to serve as a core textbook for undergraduate students of BBA, BCA, BCom and postgraduate students of MBA/PGDBM, MCA, MCom, CA, ICWA, and for those who need to understand the basic concepts of business statistics and apply results directly to real-life business problems. The book also suits the requirement of students of AMIE who need both theoretical and practical knowledge of business statistics. It would also prove to be a great asset for those preparing for IAS, NET, ISI and other competitive examinations.

Acknowledgements

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In preparing the text of this book, I have benefitted immensely by referring to many books and publications. I express my gratitude to those authors, publications, publishers and institutions. I would also like to thank Wikipedia from where I have taken quotes that I have placed at the beginning of each chapter. If anybody has been left out inadvertently,

I am also thankful to my esteemed colleagues and students who have contributed to this book through their valuable advice and feedback. I express my sincere thanks to Vikas Publishing House and its editorial staff. Last but never ever the least, I thank God Almighty and my family members for being there whenever I needed them.

I hope this book will serve its purpose for readers, and I will continue to get their support and suggestions. I retain the responsibility for any kind of errors in the book. I will appreciate the suggestions and comments for the improvement of the book in content and style. I can be reached at jks_sharma@yahoo.com.

J K Sharma

Preface to the First Edition

Statistical thinking enhances our understanding of how life works, allows control over some societal issues and helps individuals make informed decisions. I am sure after studying this book your skills in business decision making and understanding of the problems of business and industry will improve.

This book has been written as a practical response to the needs of students who want to obtain a reasonable grasp of basic statistical techniques or methods in a limited time. The emphasis throughout the book is on understanding through practice, interpretation of results and their application to the real-life problems. Statistical theory and derivation of formulae are deliberately kept to a minimum. This will encourage students who lack confidence in their mathematical ability to understand statistical techniques.

Each chapter of the book includes the necessary theory and methods of carrying out the various techniques and analysis. A large number of solved examples and self-practice problems (all with hints and answers) are provided to motivate students to apply statistical techniques to real data and draw statistical inferences. Other than providing useful guidance to students in several professional and competitive examinations, this book should serve as a core textbook for students of:

- BBA, BCA, BCom
- PGDBM, MBA, MCom, MA (Eco.)
- MCA, BE, BTech (Computer Science)
- CA, ICWA, AMIE

I am indebted to all my students, friends and colleagues for their helpful input while writing this book. In particular, I am thankful to Professor V K Bhalla and Professor R P Hooda for their valuable suggestions and encouragement.

In writing this book, I have benefited immensely by referring to several books and research papers. I express my gratitude to authors, publishers and institutions of all such books and papers.

I am thankful to my wife and children for their patience, understanding, love and assistance in making this book a reality. It is to them that I dedicate this book. Suggestions and comments to improve the book in content and style are always welcome and will be greatly appreciated and acknowledged.

J K Sharma

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Index

Acceptable quality level (AQL), 664 Acceptance sampling plan, 664-66 Addition rules for marginal probability, 195-97 Additive time-series model, 552 Adjusted exponential smoothing, 561 Aggregate price index, 599-600 Alternative hypothesis, 321 Analysis of variance (ANOVA), 428-29, 432-33, 440 Applied statistics, 4 AQL. See Acceptable quality level (AQL) Arithmetic mean (AM) of grouped data, 81-84 of ungrouped data, 78-81 Attributes and variables acceptance sampling, 663 Auto correlation coefficient, 473 formula for, 474 Average, 126 Average deviation measures, 135-50 Average outgoing quality limit (AOQL), 671-72 Average price relative index advantages and limitations, 601 Averages of position, 102 median, 103-105

R

A

Bar graph, 51 Bayes' theorem posterior probabilities, 212 Bernoulli process, 233 Biased estimator, 299 Binomial probability distribution, 232-35 Bivariate frequency distribution, 33 Blocking, 440 Bowley's coefficients of skewness, 165

C

Cartograms/statistical maps, 66 Categorical variables defined, 9 Causal forecasting methods, 548 Central limit theorem, 278-79 Central tendency, 76-78, 115-16

Chain indexes, 620 CBI to FBI, conversion, 621 Chebyshev's theorem, 143-49 Chi square (c²) test, 381–85, 392–97, 399–403 Chronological classification, 25 Circular test, 618 Class intervals, 27-28 Class mid-value, 28 Classification of data, 23-25 Classification principles of measurement, 10 Closed-ended question, 15-16 Coefficient of contingency, 401–402 Coefficient of correlation, 453, 456 Coefficient of determination, 460-61, 463, 511-13 Coefficient of determination in multiple regressions adjusted R^2 value, 531 Coefficient of variation (CV), 149-51 Combining overlapping indexes, 624-25 Composite price index, 596-97 Conditional frequencies, 33 Confidence interval estimation, 300 Confidence level, 301 Confidence limits, 301 Consumer price index (CPI), 632-34 Consumer's risk (β), 668 Contingency table, 384-85 Continuous probability distributions, 250-54, 260-61 Continuous random variable, 224 Continuous variables, 10 Control charts (C-charts), 648-51, 658-61 Conversion of chain base Index (CBI), 621 Correlation, 452-65 Correlation coefficient relationship between, 524-27 Costs of quality control preventive costs, 645-46 Counting rule, 191-93 Critical value, 301, 322 Cumulative frequency (cf) distribution, 59 define, 35 Cumulative percentage frequency distribution, 36 Cumulative probability distribution function (cdf), 225-26 Cyclical variation, 551

n

Data, 1, 9–10, 12–25 Data array, 25–28 Data classification, methods, 29 Decision alternatives, 677 Decision analysis, 677 Decision branch, 707 Decision horizon, 678 Decision node, 707 Decision theory zones, 677 Decision tree analysis decision node, 707 sequential/multiperiod decision proces, 706 Decision-making environments types, 679 Decision-making process, 678 Decision-making under certainty, 679 Decision-making under risk, 679 EMV. 685-86 EOL. 689-90 EVPI. 690-92 Deciles, 106 Degrees of freedom, 281, 303 Delphi method, 549 Demand forecasts, 547 Dependent variable, 486 Descriptive statistics, 4 Deseasonalization, 573 Deviation bar diagrams, 54 Deviations method, 49-95 Diagrams, variety, 50 Difference principles of measurement, 10 Discrete probability distributions, 232-35, 239-41, 245-47 Discrete random variable, 224 Discrete variables, 9 Dispersion, 127–29 Distance measures, 129-33 Dorbish and Bowley's method, 607

E.

Environmental forecasts, 547 Error of estimation, 299 Estimated multiple regression equation, 523 Estimation method, 298 Event, 188-89 Exclusive method of data classification, 29 Expected monetary value (EMV), 685 Expected opportunity loss (EOL), 689-90 Expected value of perfect information (EVPI), 690-92 Exploratory data analysis stem-and-leaf displays, 66 Exponential smoothing method, 559-61 External secondary data sources, 19

F distribution. 366-67

F test, 356 Factor level, 428 Factor reversal test, 618-19 Finance role in statistics, 6 Finite population correction factor, 280 Fisher's ideal price index, 607, 610, 618 Fisher's quantity index, 612 Fixed base index (FBI), 621 Fixed weight aggregate method. See Kelly's method Forecast, 548, 559 types of, 547 Forecasting methods, 548-49 Freehand method, 553 Frequency curve, 58 Frequency distribution, 26-28, 35-36 Frequency polygon, 57-58

INDEX

734

Geographical classification, 24-25 Geometric mean (GM), 96-99 Goodness-of-fit Chi square (c^2) test, 392 Graph, 49–50 Graphic rating scale define, 12 Graphical presentation of data, 49-50 Grouped sample data regression coefficients, 503

Harmonic mean (HM), 101-102 Histograms. See Bar graph Hyper-geometric probability distribution, 247 Hypothesis testing, 319 binomial proportion of, 344-46 case, 354-55 direction of, 323-24 errors in, 324-27 f-distribution, 366 for binomial proportion, 344-46 for correlation coefficient, 476-80 for population mean with small samples, 348-63 for population parameters with large samples, 328-39 for single population proportion, 341-44 formats of, 320 general procedure for, 321-23 independent correlation coefficients, 478-80 population correlation coefficient, 476-78 population mean with small samples, 348-63 rationale for, 320

Inclusive method data classification, 29 Independent variable, 486 Index numbers, 597-98, 623-26, 635-36 defined, 594-96 Inferential statistics, 4

| 735 INDEX

Internal secondary data sources, 19-20 Interquartile Range or Deviation (IQR), 130-33 Interval estimation, 300-306 Interval scales use of, 11-12 Irregular variations, 551 measurement of, 585 Itemized rating scale define. 12

K

Karl Pearson's coefficient of skewness, 164-65 Karl Pearson's correlation coefficient, 456, 459, 462 Kelly's coefficient of skewness, 165-70 Kelly's method, 607 Kruskal-Wallis test, 416-17 Kurtosis Karl Pearson's measure of, 180-81 measures of, 178-81

L.

Large sample for randomness, 409 Laspeyre's price index, 610 advantages and disadvantages, 605 Laspeyre's quantity index, 612 Least squares method of, 473, 489, 522 normal equations, 492-94 Least squares line defined, 509 Leptokurtic, 178 Level of significance, 324 Line of mean deviations, 488 Linear and non-linear correlations, 454-55 Linear regression equation, 486 Linear regression models, 488-89 Link relative method, 581-82, 584 Lot tolerance per cent defective (LTPD), 668

M

Mann-Whitney U-test, 410-11 Rank sum test, 410 Margin of error, 299, 301, 309 Marginal frequencies, 33-34 Marginal probability, 195-200 Marketing role in statistics, 6 Marshall-edgeworth method, 609 Marshall-Edgeworth's price index, 610 Mathematical averages, 78-93 Mathematical statistics, 4 Mean, 78, 114-15 Mean absolute deviation (MAD) method, 560 Measure of skewness, 163 relative measures of, 164-70 Measurement classification, 10-12 Measures of dispersion, 126

Median, 103–105 Median and mode, relationship between, 114-15 Mesokurtic, 178 Mode value, 111–14 Moments, 17–76 define. 173 Sheppard's corrections for, 176-77 Moving average method. See Ratio-to-moving average method Moving averages, 554 Multinomial probability distribution, 246-47 Multiple and partial correlation coefficients relationship between, 534 Multiple bar diagrams, 53-54 Multiple correlation analysis, 455, 520 Multiple correlation coefficient, 532 Multiple linear regression models, 520-25 Multiple regression models, 487 Multiplication rules, 199-200 Multiplicative time-series model, 552 Negative binomial distribution, 245-46 Nominal scale define, 11 Non parametric methods advantages and limitations, 381 Non-linear regression models, 489 unknown regression coefficients, 488 Non-random sampling methods, 274 Non-sampling errors, 270-71 Normal equations, 492, 494 Normal probability distribution, 250-53 np-Chart, 661 Null hypothesis, 321, 429-33

Numerical variables

One-dimensional diagrams, 51-61 One-tailed test, 324 population correlation coefficient, 476-77 One-way classification, 429-37 Open-ended distribution, 30 Open-ended questions, 15-16 Operating characteristics (OC) curve, 667-72 Order principles of measurement, 10 Ordered array, 26 Ordinal scale define, 11 Origin principles of measurement, 10

Outlier, 115

types, 9–10

b-chart, 659 for number of defectives, 660 p-value, 332

Paasche's price index, 606, 610 Paasche's quantity index, 612 Paired-sample sign test, 404-405 Parabola. See Quadratic trend line Partial correlation coefficient, 520, 532-33 standard error (SE), 533 Partial correlations, 455 Partial regression coefficients, 523-27 Partition values, 105 graphical method, calculation, 106-110 Payoff values, 678 Pearson product moment correction, 455 Pearson's method. See Link relative method Percentage bar diagrams, 56-57 Percentage frequency distribution, 36 Percentage trend method. See Ratio-to-trend method Percentiles, 106 Personnel role in statistics, 6 Pictograms or ideographs, 65 Pie diagrams, 60-61 Platykurtic, 178 Point estimation, 298-300 Poisson probability distribution, 239-41 Population, 4 define, 1 Population means, 437, 440-43 Population parameters, 77, 328-32, 335-39 p value approach, 332-35 Positive and negative correlations, 454 Posterior probabilities, 212 Price index numbers, 596-98 Price relative, 601 Primary data sources, 12-19 Principles of sampling, 271–72 Prior probability distribution Baye's theorem statement, 700 Probabilistic sampling methods, 272-74 Probability density function (pdf), 261 Probability distribution functions (pdf), 223-25 Probability theory, 186–191 define, 189 Probable error (PE) of coefficient of correlation, 459 Producer's risk (a), 668 Production role in statistics, 6

Q

Quadratic trend line, 567 Qualitative classification simple and manifold classification, 25 Qualitative forecasting methods, 548–49 Quality control, 644–50 fishbone diagram, cause-and-effect, 648 Pareto analysis, 648 Quantitative classification, 25 Quantitative data, 3 Quantitative forecasting, 552 methods, 553–54 Quantity index, 596, 612 Quartiles, 105–106 Ouestionnaire, 14–18

R

Random errors, 488-89 Random experiment, 186-87 Random variable, 227-28 Randomness, run test, 408, 409 Range, 129-30 Range (R-chart), 653-54 and \bar{x} -charts, choice and interpretation, 654 Rank sum test. See Mann-Whitney U-test Ratio scale define, 12 Ratio-to-moving average method, 578-79 advantages and disadvantages of, 581 Ratio-to-trend method, 577 Real wage index, 626 Regression analysis, 486-89 Regression and correlation analysis, 486-87 Regression coefficients determination methods, 492-504 for grouped sample data, 503 properties of, 491-92 Regression model significance test of, 529-31 Regret criterion, 681-82 Rejection region, 322 Relative frequency distribution, 35-36 Relative measures of skewness, 164-70 Residual method multiplicative time-series model, 584 Retail price index, 596

INDEX

736

S

Sample defined, 4 Sample means, 429 non-normal distribution, sampling distribution, 278 - 79normal distribution, sampling distribution, 279-81 sampling distribution of, 286 Sample size, 308-12 Sample space, 187 event types of, 188-89 Sample statistics, 269, 271 Sampling distributions, 275 and population, difference between, 276-77 of sample proportion, 289-91 standard error of statistic, 276 Sampling error, 270, 301-302, 309 measurement of, 271 Sampling method, 269-72 Sampling methods, 272-75 Scaling. See Measurement Scatter diagram method, 456-58 Seasonal effects

deseasonalized values, 573 link relative method, 581-82 ratio-to-moving average method, 578–79 ratio-to-trend method, 577 seasonal index, 573-74 simple average method, 574-75 Seasonal variation, 551 Secondary data, 19-21 Secondary sources of data, 12 Semi-average method, 558-59, 574-75 Simple bar diagrams, 52-53 Simple correlations, 455 Simple linear regression model, 489-92 Simple probabilistic linear regression model, 488 Simple regression models, 487 Single population proportion hypothesis testing, 342-44 Skewness, 76 Small sample run test for randomness, 408 Smooth frequency polygon. See Frequency curve Smoothing methods, 553-54, 558-61 Spearman's rank correlation coefficient, 466-71 Standard error (SE), 306 for multiple regression, estimate, 529-31 of coefficient of correlation, 459 of estimate, 510 of prediction and estimate intervals, 508-13 Standard normal probability distribution, 252 Staple scale define, 12 State of nature, 677-78 Statistical inferences, 269 Statistical quality control (SQC), 646-47, 672 definitions, 646 Statistical test, power of, 325-27 Statistical, thinking and analysis, 2 methods, types of, 4-5 phenomenon/process, 3 process improvement, flow chart, 3 quality improvement process, 3 Statistically dependent events, 199 conditional probability, 200 joint probability, 200 marginal probability, 200 Statistically independent events conditional probability, 199 joint probability, 199 marginal probability, 199 Statistics, 2, 4-8 define, 1-4 Strata, 272 Structured questions. See Closed-ended question Sub-divided bar diagrams, 55 Sum of squares of errors (SSE), 509, 522

INDEX

737

t-distribution, 303–304 Tabulation of data, 40–42 define, 39 Technological forecasts, 547

Three-dimensional diagrams, 65 Time reversal test, 617-20 Time-series. See Chronological classification Time-series analysis, $550-\overline{5}2$ Time-series forecasting methods, 548 Trend, 550-51 Trend line, 565-66 Trend projection methods, 565-67, 569-70 Two population variances, comparison decision rules, 367 Two-dimensional diagrams circles, 64-65 rectangle, 62 squares, 62-64 Two-tailed test, 329 population correlation coefficient, 476 Two-way analysis of variance, 440 Two-way classification population means, testing equality, 440-43 Type I error, 324 Type II error, 325

Unbiased estimator, sampling distribution, 299 Unweighted price indexes, 599 aggregate price index, 599–600 average price relative index, 601–602 limitations of, 600–601

Value index, 614 Variance and standard error of estimate, 509 Variance of error of estimate, 509 Variation, 76 Volume index. *See* Quantity index

V

Walsch's method, 609 Weighted arithmetic mean, 90–92 Weighted average of quantity relative index, 612 Weighted moving averages, 554 Weighted price indexes aggregate price index, 605–10 of price relative index, 610–12 Wilcoxon matched pairs test procedure, 414 Wording and design of questionnaire, 14–15

 \overline{x} -chart construction steps, 650–51

Yate's correction for continuity, 395-96

Z-test statistic, 478